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UNIVERSITY OF TORONTO
FACULTY OF APPLIED SCIENCE AND ENGINEERING

TORONTO, CANADA Oct. 14, 1913.

The President,

University of Toronto.

Dear Sir:-

Acting in the absence of Dr. Ellis, I beg to recommend that the following men be appointed to positions in the department of Applied Chemistry as shown on the schedule appended.

Yours faithfully,

J. W. Bain

Assistant	\$600	J. B. Coghill
Fellow	500	W. A. Davidson
Fellow	500	M. E. Nasmith
Lecture assistant	750	G. E. LeWorthy



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TORONTO, Oct. 16, 1913.

The President,

University of Toronto.

Dear Sir:-

In addition to the names which were forwarded on the 14th as recommended for positions in the department of Applied Chemistry, I beg to add that of Mr. L. J. Rogers, whom we wish to recommend as Demonstrator, at a salary of \$1000 per annum.

Yours faithfully,

J. Watson Bain

Associate Professor of Applied Chemistry.

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UNIVERSITY OF TORONTO
FACULTY OF APPLIED SCIENCE AND ENGINEERING

TORONTO, CANADA Nov. 11th 1913.

The President,
University of Toronto.

Dear Sir:-

Robert Spence has been employed in the Department of Applied Chemistry as a temporary assistant since the 6th of October. He has proved satisfactory and I beg to recommend that he be appointed permanently in place of Martin O'Bryan who left us during the summer to take another position.

Yours truly,

J. W. Bani

Assoc. Professor of Applied Chemistry,

December 1st, 1918

Professor J. Watson Bain,

Department of Applied Chemistry.

Dear Professor Bain:

The Bursar has written to me concerning a requisition which you sent him from the Department of Applied Chemistry for the transfer of \$50.05 from his appropriation for laboratory supplies to the library current account to cover books lost from the departmental library.

I have also seen Mr. Langton about the matter, and his view seems to me to be a reasonable one, as well as to conform to practice, - that where there are departmental libraries the department must hold itself responsible for the books, and if they are permanently lost to the department some means must be taken of making good the loss other than through the transfer from the amount for the general maintenance of the department.

I understand that in many departments this contingency is provided against by charging the student a deposit, and out of these deposits the loss may be made good. Perhaps, however, some other means may be devised for securing the University against the carelessness, or worse, of the student who may enjoy the privilege of having the books ready to hand.

Yours sincerely,

President.



TORONTO, Dec. 16, 1913

The President,

University of Toronto.

Dear Mr. President:-

On the 10th to the 13th of December, I attended the annual meeting of the American Institute of Chemical Engineers, in New York. I beg to request that I may receive from the fund for travelling expenses, whatever allowance is being made during the present year.

Yours faithfully,

J. W. Bann

Associate Professor of Applied Chemistry.